

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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**Tintagel Visitor Centre  
Bossiney Road  
Tintagel  
Cornwall  
PL34 0AJ**

9<sup>th</sup> December, 2016

## **Minutes of the meeting of Tintagel Parish Council** **Wednesday 7<sup>th</sup> December, 2016**

**Present:** Cllrs. Hodge (Chairman), Dyer, Brooks, Dale, Flower, Goward, Hart, Keenan, Wickett

**Apologies:** Cllrs. Dorman, Soutter

**Members of the Public** – four

**Declarations of Interest** – Cllr. Hart declared an interest in planning applications PA16/10751 and PA16/10517.

Cllr. Wickett declared an interest in the Tintagel Parochial Church Council Application.

**Invitation to members of the public to speak prior to meeting, (10 minutes allowed for this item).**

Dr. Charles Haughton addressed the Members in respect of Planning Application PA16/09772. Dr Haughton expressed his concerns in relation to the proposals set out in the NMA (Non-Material Amendment) application submitted. He highlighted the number of NMA's applied for during the construction process of the particular property and the substantial differences between the original plans and the constructed building.

Dr Haughton provided a definition for an NMA (defined as 'Minor changes, not spotted with a casual glance'). He added that the proposed changes, as set out in Application PA16/09772 did not fall within the definition and that Cornwall Council Planning Department had appeared to fail to monitor the build, in order to uphold the agreed building plan and agreed conditions appertaining to the same.

Cllr Hodge asked if Dr Haughton had raised the issues with Cornwall Council Planning Department. Dr Haughton confirmed that he had submitted an 'Enforcement Application' to the County Council but that the matter had, eventually been dropped by the authority.

Dr Haughton requested that the Parish Council oppose the application before it, for a second NMA, on the grounds that the proposed alterations to the property did not fall within the ambit of the NMA.

**The Chairman read out the following notice:-**

*'This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.'*

**AGENDA**

**To Approve the Minutes of the previous meeting on the 2<sup>nd</sup> November 2016, plus matters arising.**

It was proposed by Cllr. Flower, seconded by Cllr. Brooks and **RESOLVED** that the minutes be signed as a true record of the meeting. All in favour. **Carried.**

**Reports**

Cllr Glenton Brown (Cornwall Council) provided Members with an update of Parish and Town Council issues referred to in the recent Chancellor's Statement. This included: Community Governance issues (devolution of powers to Parish and Town Councils) and cluster arrangements, including the employment of joint staff members.

Cllr Brown also advised that the issue of Full Business Rates Payments is to be resolved and, following the next election, Cornwall Council will receive 100% of its Business Rates.

The Government's aspiration of 'balancing the books' by 2010 has been reviewed and it is now likely that the task will take a few years longer, as a result of the BREXIT process.

Local issues included the problem of slippery pavements in the village. There have been a number of slipping accidents, resulting in injury, reported. Cornwall Council Highways Department have been contacted but no remedial works have been carried out in order to address the problem.

**Action:** It was agreed that the Parish Clerk should correspond with Cornwall Council Highways Department and request that an inspection of the pavements be carried out.

Cllr Brown advised that parking arrangements for 2017/18 (attendance of Traffic Wardens in the village) are currently being agreed and it is incumbent upon the Parish Council to identify its requirements in very early course. He advised Members that the Parish Council should budget for the sum of £35 p/h for each Traffic Warden and indicate if any increased numbers of Traffic Wardens are required for the 'high season'.

European Funding has become available, providing small (matched funding) business grants for businesses. Further funding opportunities and for deprived areas will be introduced in the Spring of 2017.

**Action:** The Clerk is to contact Mr David Rodda, in order to ascertain the details of the schemes.

Cllr Brown alluded to the proposed reduction in Cornwall Councillors for 2021 and the changes to constituency boundaries.

The 'Devonwall' issue was also alluded to.

Cllr. Goward raised the issue of white lining in the Tintagel main car park and advised Cllr Brown that, to date, no provision had been made for motorcycle parking. Cllr Brown undertook to follow up this matter again.

### **Planning applications**

19.35 hrs. Councillor Hart left the room.

**PA16/10751-** Listed building consent to demolish the existing single storey and extension and to erect a new single storey extension to the end of the cottage. Replace the roof covering, ironmongery and internal floor. Repaint the stonework. Halgabron Cottage, Halgabron, Tintagel, Cornwall. Mr G Hobbs.

The property, to which the application relates, is a small, listed, property, with a Turnerised roof, which is to be replaced by a 'natural slate' roof (utilising second hand natural slates). It was felt that, due to the nature and age of the property, the use of 'rag slate' would be more appropriate.

It is proposed that the extension should be constructed with concrete blocks, painted. It was felt that this was not in keeping with the character of the building and that reclaimed stone should be utilised for the extension.

Consideration was given to the existing water supply and septic tank. It was pointed out that the water supply is, probably, carried in old, galvanised, pipes and that the septic tank may be constructed of slate. In the event that this is indeed the case, these systems will require replacement.

Members were of the opinion that, whilst decisions relating to listed buildings were generally left to the delegated 'listed buildings' department, the Parish Council was within its rights to comment upon the choice of materials to be used.

It was proposed by Cllr. Hodge and seconded by Cllr. Dyer, and **RESOLVED** that the Application should be refused on the following grounds:

- The existing roof should be replaced with a Delabole Rag Slate roof tiles;
- Concrete block is not an appropriate material for the proposed extension and that natural, reclaimed, stone should be used instead;
- That the quality of the water supply and sewerage system should be investigated.

Eight in favour, one abstention. **Carried.**

**PA16/10517** – Demolish the existing single storey flat roof extension and erect a new single-storey stepped extension to the side. Hillcroft, Trelake Lane, Treknow, Tintagel. Mr & Mrs B. Knott

It was proposed by Cllr. Brooks and seconded by Cllr Keenan that there be no objection to this application. Two in favour, five against. **Not carried**, on the basis that the proposed extension is too large for the plot.

19.50 hrs Cllr Hart returned to the room.

**PA16/09772** – Non-material amendment for change in roof style from hip to gable. Position of external wall on south elevation adjusted as it was found that the existing wall was suitable for re-use. A door has been added to the south elevation and the stonework has been omitted. On the west elevation, the toilet/ bathroom window has been omitted and the first-floor bedroom window has been increased in size. On the east elevation, the full height windows have been replaced with a standard size window, the stonework has also been omitted and the pitch of the roof has been lowered.

On the north elevation, the door has been omitted and a small obscure, glazed, window has been added to (PA14/04946) Conversion of former public convenience block (including the erection of extensions) to form a dwelling. Land at Molesworth Street, Tintagel, Cornwall PL34 0BY. Mr J. Dangar.

Discussions, and a thorough examination of submitted plans highlighted that the proposed amendments do not meet the definition of a Minor Non -Material Amendment. It was felt that the proposals contained within the application, due to their nature, would require the submission of a new, Full Planning Application.

It was proposed by Cllr. Hart and seconded by Cllr Brooks and **RESOLVED** that, in view of the fact that the proposals fall out-with the scope of the MNA, the Members were unable to make a decision in relation to the application. Eight in favour and one abstention. **Carried.**

### **Parish Clerk Applications**

20.05hrs The Locum Clerk left the room

### **The Parish Council Membership went into Committee for this item**

20.17 hrs The Locum Clerk returned the room.

20.17 hrs The Parish Council came out of Committee and resumed Agenda Discussions.

### **Notice Board at Trewarmett**

Members were advised that the notice board for Trewarmett had been refurbished but that a further defect has been reported. Members were asked to consider whether the board should be repaired further.

It was proposed by Cllr Wickett and seconded by Cllr. Hart, that Mr. Mark Brocklehurst should be asked to repair the leg of the noticeboard. All in favour. **Carried unanimously.**

### **Visibility issues on A39**

Members were advised that visibility around the junction, where the unclassified Bossiney to Titchborough road joins the A39, is severely restricted and that there have been reports of near accidents occurring at the location during the hours of darkness.

It was suggested that the placing of one reflective post at either side of the road junction would alleviate the problem.

It was proposed by Cllr. Hart and seconded by Cllr. Brooks that the Locum Clerk should correspond with Cllr. Robert Rochelle at Camelford, requesting that he arrange for a reflective post to be placed at either side of the Bossiney to Tit Road/ A39 junction. All in favour. **Carried unanimously.**

**2017 Off Street Parking Orders Public Consultation** – deferred until 4<sup>th</sup> January 2017

#### **Tintagel Parochial Church Council - Application to increase the maintenance grant received from Tintagel Parish Council**

Members were advised of the content of the Parochial Council's application for an increased maintenance grant from the Parish Council for the period 2017/18.

It was proposed by Cllr. Brooks and seconded by Cllr. Flower, that the sum of the maintenance award should remain the same as that for 2016/17. One Member declared an interest in the matter, one Member abstained and seven voted in favour of the proposal. **Carried**

#### **Trevena Square Car Parking Enforcement**

Members received a copy of the response from Cornwall Council, to the Parish Council's request for legal advice in relation to the legality of the current car parking enforcement system.

Discussion relating to the nature of the enforcement was entered into and it was **agreed** that the Locum Clerk should peruse the contract between the enforcement agency and the Parish Council, in order to ascertain the terms contained therein, which relate to contractual duration and termination of the same. The Locum Clerk is to report on this matter at the next meeting of the Parish Council, on 4<sup>th</sup> January 2017.

It was proposed by Cllr. Hart and seconded by Cllr Wickett that the Locum Clerk should correspond with Cornwall Council Legal Services Department, instructing the same to provide the Parish Council (at cost to the latter) with a legal opinion in relation to the employment of the current parking enforcement company. All in favour. **Carried unanimously.**

## Election Costs Estimate – noted

Planning Protocols - deferred until 4<sup>th</sup> January 2017

### Accounts Payable

TPC Cheques payments 7th December, 2016

			Cost	VAT	Total	
2822	Black Country Metalworks	Trevena Square (Lights)	£ 915.00	£ 183.00	£ 1,098.00	
2823	A Pearce	Handyman	£ 225.00		£ 225.00	
2824	M. Brocklehurst	Coin machine maintenance	£ 68.00		£ 68.00	
2825	M. Brocklehurst	Repairs	£ 319.00		£ 319.00	
2826	Grant Thornton	Audit of Annual Return	£ 400.00	£ 80.00	£ 480.00	
2827	Western Supply	Building Materials	£ 32.57	£ 6.51	£ 39.08	
2828	Seadog IT	Website maintenance	£ 19.95		£ 19.95	
2829	Carolyn May	Locum Clerks Salary	£ 875.52	£ 175.10	£ 1,050.62	
2830	Carolyn May	Locum Clerk Expenses	£ 237.05	£ 47.41	£ 284.46	
2831	Cormac Ltd	Cleaning (TVC Toilets)	£ 1,360.88	£ 272.18	£ 1,633.06	
2832	Cormac Ltd	Cleaning (Trevena Square - Sept)	£ 537.22	£ 107.44	£ 644.66	
2833	Cormac Ltd	Toilet repairs (Trevena Square - Aug)	£ 471.93	£ 94.39	£ 566.32	
2834	SLCC	Membership	£ 149.00		£ 149.00	
2835	Healthmatic	Installation of coin operated door release system	£ 6,895.00	£ 1,379.00	£ 8,274.00	
2836	Viking	Stationery	£ 140.44	£ 17.09	£ 157.53	
2837	Viking	Stationery	£ 32.14	£ 6.43	£ 38.57	
2838	South West Water	Public Conveniences - Water/ Sewerage	£ 1,632.21		£ 1,632.31	
2839	Bodmin Sports Trophies	Trophies	£ 70.50		£ 70.50	
Cash	Joanne Bull	Christmas Cards	£ 19.00		£ 19.00	
D/D	BT	Telephony	£ 45.22	£ 9.04	£ 54.26	TVC
2840	Martindale Photography	North Cornwall Calendar	£ 59.88	£ 11.98	£ 71.86	TVC
2841	St Nectans Pottery	Stock	£ 156.32		£ 156.32	TVC

2842	Wholesale Stationers Ltd	Stock	£ 68.90	£ 13.77	£ 82.67	TVC
2843	Suez UK Ltd	TVC refuse	£ 9.29	£ 1.86	£ 11.15	TVC
2844	Kone Care	Door Maintenance Contract	£ 215.61	£ 43.13	£ 258.74	TVC
2845	Fishermens Friends Co	Stock	£ 120.00	£ 24.00	£ 144.00	TVC
2846	Di Studdard	Stock	£ 92.62		£ 92.62	TVC
2847	Cath Simmons Crafts	Stock	£ 143.32		£ 143.32	TVC
2848	South West Water	Water/ sewerage	£ 800.87		£ 800.87	TVC
2849	Jill Frewer	Stock	£ 42.25		£ 42.25	TVC
			<u>£</u> <b>16,154.69</b>	<u>£</u> <b>2,472.33</b>	<u>£</u> <b>18,627.02</b>	

It was proposed by Cllr. Dyer and seconded by Cllr. Keenan that the accounts be agreed, with the exception of the South West Water account for the Tintagel Visitors Centre. That the Locum Clerk should query the account and request that the meter be read. All in favour. **Carried unanimously.**

### Precept Setting

The Members entered into discussions relating to the 2017/18 Precept.

Agreed sums are appended at **Appendix A** (attached).

It was proposed by Cllr Hart and seconded by Cllr. Keenan that the 2017/18 precept should be set at £90,000. Five Members vote for the proposal and four against. **Carried**

**The meeting closed at 10.00 pm**